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South Northamptonshire Council

Committee: Joint Appraisal Sub Committee
Date: Thursday 3 March 2016
Time: 7.30 pm
Venue: The Forum, Moat Lane, Towcester, Northants NN12 6AD

Membership

Councillor Lizzy Bowen (Chairman)	Councillor Ken Atack (Vice-Chairman)
Councillor Rebecca Breese	Councillor Chris Lofts
Councillor Ian McCord	Councillor Barry Richards
Councillor Nicholas Turner	Councillor Barry Wood

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. **Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

4. **Urgent Business**

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

Cherwell District Council
Bodicote House
Bodicote
Banbury
Oxfordshire
OX15 4AA

South Northamptonshire Council
The Forum
Moat Lane
Towcester
Northamptonshire
NN12 6AD

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5. Minutes (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 8 October 2015.

6. Exclusion of the Public and Press

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

7. Chief Executive's Appraisal (Pages 11 - 68)

Appraisal documents are attached for Joint Appraisal Sub-Committee members.

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Wednesday 24 February 2016

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Agenda Item 5

Cherwell District Council and South Northamptonshire Council

Joint Appraisal Sub Committee

Minutes of a meeting of the Joint Appraisal Sub Committee held at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA, on 8 October 2015 at 7.00 pm

Present: Councillor Lizzy Bowen (Chairman)
Councillor Ken Attack (Vice-Chairman)

Councillor Rebecca Breese
Councillor Chris Lofts
Councillor Ian McCord
Councillor G A Reynolds
Councillor Barry Richards
Councillor Nicholas Turner

Also Present: Councillor Barry Wood, ex-officio
Sam Maher, Director for Local Government Services, East Midlands Councils

Officers: Natasha Clark, Team Leader, Democratic and Elections, for agenda items 1 – 8 only

1 **Appointment of Chairman for the Municipal Year 2015/16**

Resolved

That Councillor Lizzy Bowen be appointed Chairman of the Joint Appraisal Sub Committee for the municipal year 2015/16.

2 **Appointment of Vice-Chairman for the Municipal Year 2015/16**

Resolved

That Councillor Ken Attack be appointed Vice-Chairman of the Joint Appraisal Sub Committee for the municipal year 2015/16.

3 **Declarations of Interest**

There were no declarations of interest.

4 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

5 **Urgent Business**

There were no items of urgent of business.

6 **Minutes**

The Minutes of the meeting held on 5 March 2015 were agreed as a correct record and signed by the Chairman.

7 **Exclusion of the Public and Press**

Resolved

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Democratic and Elections Team Leader left the meeting at the conclusion of this item)

8 **2015/16 Mid-Year Appraisal for the Joint Chief Executive**

The Director for Local Government Services, East Midlands Councils supported the sub-committee in their role in carrying out the mid-year appraisal for the Chief Executive.

The Sub-Committee invited the Chief Executive to join the meeting and reviewed progress against the agreed objectives for 2015/16.

Resolved

- (1) That the Chief Executive be thanked for the contribution she had made since her annual appraisal and her achievements be noted (exempt annex to the minutes, as set out in the minute book).
- (2) That the updates against the objectives for 2015/16 (exempt annex to the minutes, as set out in the minute book) be agreed.

The meeting ended at 9.00 pm

Chairman:

Date:

By virtue of paragraph(s) 1, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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